



Board of County Commissioners Agenda Request

<hr style="width: 80%; margin: 0 auto;"/> Agenda Item #

Requested Meeting Date:
Title of Item:

REGULAR AGENDA CONSENT AGENDA INFORMATION ONLY	Action Requested: Approve/Deny Motion Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	Direction Requested Discussion Item Hold Public Hearing*
Submitted by:		Department:
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue:		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> Yes No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> Yes No <i>Please Explain:</i>		

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: IT, Video Rooms for Jail

Funding amount: \$34,523

Project Expenditure Category: [Category number, Category Name]

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*
 - i. *Attached documents*

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc. \$34523.00*

Table of Expenses by Expenditure Category

	Category	Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		

Category		Funding Requested for Project	Funding Approved for Project
2.13	Other Economic Support		
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement	\$34,523	
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; Chris Sutch

Date; March 15, 2023

Reviewed by Economic Development Coordinator;

Signature; 

Date; 03 / 15 / 2023

Approval by County Administrator;

Signature; *Jessica Seibert*

Date; 03 / 16 / 2023

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)



27,192

2,731

4,600

34,523

ARPA
Difference: 7,739

March 9, 2023

PROPOSAL FOR

AITKIN COUNTY

CHRIS SUTCH

Prepared By:

Nick Vitale

Technology Advisor

320.650.1933

nick.a.vitale@marconet.com

Quote Number: 116362



Managed Services



Copiers & Printers



Audio Visual



Business IT Services



IT - Video Rooms for Jail -- AITKIN COUNTY



Prepared by:
Marco - Brainerd
 Nick Vitale
 320.650.1933
 nick.a.vitale@marconet.com

Prepared for:
AITKIN COUNTY
 209 2ND ST NW ROOM 118
 AITKIN, MN 56431-1257
 Chris Sutch
 218.927.7318
 chris.sutch@co.aitkin.mn.us

Quote Information:
Quote #: 116362
 Version: 6
 Date Issued: 03/09/2023
 Expiration Date: 03/31/2023

■ Huddle Rooms (Room 158 and 154A)

Description	One-Time	Qty	Ext. One-Time
Video Equipment			
Panasonic - Professional 43" 4K UHD 400cd/m2 LED LCD Display	\$817.96	2	\$1,635.92
Chief - Fusion Series Medium Tilting Wall Mount - Micro-adjustable - Universal Interface Bracket - Black	\$210.00	2	\$420.00
Chief - Metal Stud Anchor Kit - 4 Anchors	\$25.29	2	\$50.58
Poly - Studio USB Media Bar - 120 Degree FOV Camera, 6 Element Mic Array 12' Range, Built in Stereo Speakers	\$937.14	2	\$1,874.28
Poly - Display Mount Kit for Poly Studio USB Media Bar	\$157.01	2	\$314.02
Icron - Ranger 2311 - Single Port USB 2.0 Extender up to 100 meters over CATx Cabling, USB-IF Certified	\$365.00	2	\$730.00
Crestron - 4K 4x1 Scaling Auto-Switcher and DM Lite® Extender over CATx Cable	\$1,414.29	2	\$2,828.58
Owner Furnished Equipment - PC with HDMI Output		2	
Owner Furnished Equipment -Local PC Monitor		2	
Tamper-proof steel frame (budget)	\$1,500.00	2	\$3,000.00
Cables and Miscellaneous Installation Materials	\$447.60	1	\$447.60
Liberty - Cat6 Twisted Pair Cable BOX - Unshielded - Plenum Rated - Black		1	
Liberty - Premium HDMI Male to Male Cable - 18G 4K Certified - 3'		2	
Liberty - Premium HDMI Male to Male Cable - 18G 4K Certified - 6'		2	



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

Liberty - Cat6 Patch Cable - Black - 7ft		2	
Installation Materials		2	

Subtotal: **\$11,300.98**

Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee - Huddle Rooms Installation	\$3,615.00	1	\$3,615.00

Subtotal: **\$3,615.00**

Medium Room (Room 236)

Description	One-Time	Qty	Ext. One-Time
Video Equipment			
Panasonic - Professional 75" 4K UHD 400cd/m2 LED LCD Display	\$2,290.89	1	\$2,290.89
Chief - Fusion Series X-Large Static Wall Mount - Micro-adjustable - Universal Interface Bracket - Black	\$294.86	1	\$294.86
Chief - Metal Stud Anchor Kit - 4 Anchors	\$25.29	1	\$25.29
Poly - Studio X50 with TC8 - 3 Microphones, Camera, Stereo Speakers, 5X Optical Zoom 2 Preset Positions, Auto Tracking, Miracast Connectivity, 120° Field of View, Auto-framing, ePTZ	\$3,172.43	1	\$3,172.43
Icron - Ranger 2311 - Single Port USB 2.0 Extender up to 100 meters over CATx Cabling, USB-IF Certified	\$365.00	1	\$365.00
Crestron - D4K 4x1 Scaling Auto-Switcher and DM Lite® Extender over CATx Cable	\$1,414.29	1	\$1,414.29
Owner Furnished Equipment - PC with HDMI Output		1	
Owner Furnished Equipment - Local PC Monitor		1	
Tamper-proof steel frame (budget)	\$2,100.00	1	\$2,100.00
Cables and Miscellaneous Installation Materials	\$183.28	1	\$183.28
Liberty - Cat6 Twisted Pair Cable BOX - Unshielded - Plenum Rated - Black		1	
Liberty - Premium HDMI Male to Male Cable - 18G 4K Certified - 3'		1	
Liberty - Premium HDMI Male to Male Cable - 18G 4K Certified - 6'		1	



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

Liberty - Cat6 Patch Cable - Black - 7ft		3	
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Subtotal: \$9,846.04

Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee - Medium Room Installation	\$2,430.00	1	\$2,430.00

Subtotal: \$2,430.00

Professional Services Engagement Agreement

ABOUT THIS PROFESSIONAL SERVICES ENGAGEMENT

In addition to the Professional Service Engagement Agreement located at www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement, the following applies to this Professional Service Engagement:

ENGAGEMENT OVERVIEW - SERVICE GOALS AND OUTCOMES - CURRENT SITUATION

Aitkin County is looking to add video conferencing capabilities to 2 huddle rooms and one medium conference room. Exact room names to be determined on kickoff call. Details of rooms described below.

ENGINEERING - DESCRIPTION OF SERVICES AND DELIVERABLES

ENGINEERING - DESCRIPTION OF SERVICES AND DELIVERABLES

The following solution will be considered "in-scope" for the purposes of this engagement:

NOTES:

- There will be electrical requirements for this project that will be the responsibility of customer or other contractor.
- There will be low voltage/network/data requirements for this project that will be the responsibility of customer or other contractor.
- Cable path from PC location to display location required and to be provided by Aitkin County
- LAN connections required at display locations and TC8 location (for medium conference room). 4 total LAN connections required
- **Jeremy K. will work with Ikler to design a metal frame that will cover the cables and connections from inmates.**

Huddle Rooms

Video

- Marco will install 43" display at the height of 52" AFF (bottom of display) with Poly Studio mounted below, wall mounted
- Conferencing to be accomplished with owner furnished PC to be located in a secure area. Exact location to be determined by Aitkin County and Marco while onsite
- Local monitor to be located near PC in secure area. Local monitor and HDMI to room display will both connect to owner furnished PC. Aitkin County IT will set display settings to mirror display.

Audio



- All audio to be through Poly Studio (far end and microphone pickup, program audio)

Control

- All control to be accomplished through PC and factory supplied remote control

Conferencing

- All conferencing to be accomplished through owner furnished PC

Medium Conference Room

Video

- Marco will install 75" display at the height of 52" AFF (bottom of display) with Poly Studio X50 mounted below, wall mounted
- X50 to be in USB only mode
- Conferencing to be accomplished with owner furnished PC to be located in a secure area. Exact location to be determined by Aitkin County and Marco while onsite
- Local monitor to be located near PC in secure area. Local monitor and HDMI to room display will both connect to owner furnished PC. Aitkin County IT will set display settings to mirror display.

Audio

- All audio to be through Poly Studio X50 (far end and microphone pickup, program audio)

Control

- All control to be accomplished through Poly TC8

Conferencing

- All conferencing to be accomplished through owner furnished PC

Training:

Marco will provide 1 hour of system functionality for the end user. This will not include software training or configuration.

■ COORDINATION - DESCRIPTION OF SERVICES AND DELIVERABLES

Tasks and deliverables for our Coordination Team are located at www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement

The following additional tasks and deliverables for our Coordination Team will be considered "in-scope" for the purposes of this engagement:

- Coordination of renovation project with other trades: i.e. electrical, low voltage cabling, etc.
- Scheduling of onsite field engineers for installation of system hardware
- Scheduling of onsite and remote resources for commissioning and programming of systems
- Scheduling and coordination of project details with internal IT personnel
- Networking & IP considerations
- Marco point of contact for Client scheduling
- Order Placement and Tracking to ensure delivery to correct location



- Facilitate creation of the engagement execution timeline and communication with Client on execution activities
- Schedule & Facilitate Internal/External Kickoff Meeting – distribution of meeting notes and deliverables if required from meeting (if Required)
- Schedule additional meetings as required for successful completion of engagement
- Schedule Engineering resources for both onsite/remote time to complete this service engagement
- Facilitate any change orders and change requests to this Professional Services Engagement
- Tracking of post cutover punch-list items (if applicable)

■ CLIENT RESPONSIBILITIES

As required, Client will allow Marco access to premises as needed by Marco to perform its responsibilities under this Agreement. Any refusal or failure to provide access shall relieve Marco of its performance obligations and may require a change order for additional services to complete the work at a future time. Client will also provide a suitable work area for Marco personnel if work is completed on premises.

If available, Marco can facilitate remote access to the Clients network for post-installation remote support. Questions or concerns with Marco having this access should be communicated during the review of this Professional Services Engagement Agreement in order to discuss alternative methods of support. When remote access support is authorized, Marco will use this access whenever a support ticket is created. Marco will communicate with Client prior to Marco accessing the Clients systems for any non-support ticket remote access needs.

Electrical & Low Voltage Requirements (to be completed prior to Marco onsite installation):

- Zoom/Teams License(s) required:
 - Not applicable
- Data/Network Drops needed and where:
 - Behind each display (3)
 - TC8 location (medium conference room)
 - Each PC
- IP Addresses Needed:
 - Huddle Room Studio 1
 - Huddle Room Studio 2
 - Medium Conference Room X50
 - Medium Conference Room TC8
 - PC 1
 - PC 2
 - PC 3
- Electrical Power/Electrical Receptacles, call out outlets needed, where and at what height
 - 120V Outlet at 70" AFF for Huddle Rooms
 - 120V Outlet at 75" AFF for Medium Conference Room
 - 120V outlet required at PC locations
- Conduit & Raceway Provisions:
 - Cable path from display locations to PC locations required and to be the responsibility of Aitkin County
- Networking & IP considerations
 - IP Address Assignments for all networked equipment
 - VLAN Creation/Configuration (as required)
 - Network switch port configuration and assignments (as required)



- Power of Ethernet (PoE) where needed
- Project related DNS entries (as required)
- LAN and WAN Quality of Service (QoS) (as required)

■ SERVICES ASSUMPTIONS, EXCLUSIONS, AND NOTES

Please list any Assumptions, Exclusions, and Important Notes for the purposes of this engagement:

- Aitkin County is responsible for existing equipment that has been removed, Marco will hand over to Aitkin County to reuse or recycle (if applicable).
- Aitkin County shall coordinate with third party contractors and the Marco Project Management staff for all items related to this project as required.
- Aitkin County is responsible for providing the required networking infrastructure for the AV network uplink, VoIP for audio conferencing, and any wireless or wired internet access they designate the area to contain. This will require data drops, switch ports, WiFi, port patching, etc.
- Aitkin County is responsible for data/networking requirements as listed above for AV systems that will be on Aitkin County premise/local network (LAN).
- Marco is not responsible for any electrical contractor service requirements for all parts of this project which includes electrical receptacle, conduit, or raceway provisions.
- Marco shall not be responsible for millwork or other specialty construction services.
- Marco will not be responsible for painting, taping, sheetrock, ceiling grid work, or any other structural changes/improvements or construction

Installation Site Address: 209 2ND ST NW ROOM 118 AITKIN, MN 56431-1257

Installation Site Contact: Chris Sutch

Phone: 218.927.7318

Email: chris.sutch@co.aitkin.mn.us



Quote Summary - One-Time Expenses

Description	Amount
Huddle Rooms (Room 158 and 154A)	\$11,300.98
Professional Services Labor	\$3,615.00
Medium Room (Room 236)	\$9,846.04
Professional Services Labor	\$2,430.00
Total:	\$27,192.02



Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at www.marconet.com/legal for the Products it is obtaining as identified in this Schedule of Products. If the parties have negotiated changes to the Terms and Conditions that have been reduced to writing and signed by both parties, the modified version(s) of such Terms and Conditions, that have not expired or been terminated, shall replace the online version(s).
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.
- Payments made via credit card are subject to a 3% surcharge.
- A \$30 fee will be assessed for any returned payment

Marco Technologies, LLC

AITKIN COUNTY

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Prepared for: Chris Sutch
 Signature: _____
 Signed by: _____
 Title: _____
 Date: _____
 PO Number: _____
 Email Address: _____

Proposal
Dutch's Electric, Inc.

27208 State Highway 210
Aitkin, MN 56431
Phone 218/927-2213
Fax 218/534-3063

~~4/26/2021~~

2/21/2023

Aitkin County Court House
204 1st ST NW
Aitkin, MN 56431

Cat 6 to Jail

- Run all cat six cables if needed from the offices
- Run two USB cables from offices to new T.V. in the library
- Drop two receptacles next to the T.V.

Total \$ 2,300

Total \$ 2,731

Thanks,
Cory

Dutch's

Electric

Electrical Contracting
Residential, Commercial & Industrial
Bucket Truck and Aerial Work

Cory Trotter	27208 State HWY 210
Phone: 218-927-2213	Aitkin, MN 56431
Fax: 218-534-3063	cory@dutchselectric.com

Signature of acceptance _____ Date _____

Proposal
Dutch's Electric, Inc.

27208 State Highway 210
Aitkin, MN 56431
Phone 218/927-2213
Fax 218/534-3063

4/13/2021
4/21/2023

Aitkin County Court House
204 1st ST NW
Aitkin, MN 56431

Cat 6 to Jail

- Trench 60' across the yard
- Install a 1" PVC conduit underground
- Run a 1" EMT conduit up the wall to second floor of the jail
- Run a 1" EMT conduit up the wall behind data rack wall
- Pull one underground Cat 6 cable from data rack to second floor of the jail
- Terminate both ends of the cable
- Run one conduit down the wall in the office and install a wall plate for the CAT 6 cable
- Run on HDMI cable and two USB cables from the office to the new TV location
- Wire for one receptacle for the TV to plug in.

Total \$ 3,880

Total \$ 4,600

Thanks,
Cory

Dutch's

Electric

Electrical Contracting
Residential, Commercial & Industrial
Bucket Truck and Aerial Work

Cory Trotter 27208 State HWY 210
Phone: 218-927-2213 Aitkin, MN 56431
Fax: 218-534-3063 cory@dutchselectric.com

Signature of acceptance _____ Date _____

Title	Aitkin County FRF request
File name	3334_001.pdf
Document ID	013eb09a3fbe6de5f425aba013057ea07b5247fb
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



03 / 15 / 2023
20:25:41 UTC

Sent for signature to Mark Jeffers (mark.jeffers@co.aitkin.mn.us) and Jessica Seibert (jessica.seibert@co.aitkin.mn.us) from brittany.searle@co.aitkin.mn.us
IP: 136.234.3.13



03 / 15 / 2023
20:26:06 UTC

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03 / 15 / 2023
20:26:33 UTC

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IP: 136.234.3.13



03 / 16 / 2023
13:04:37 UTC

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IP: 136.234.3.13



03 / 16 / 2023
13:05:04 UTC

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IP: 136.234.3.13



COMPLETED

03 / 16 / 2023
13:05:04 UTC

The document has been completed.